



Boosted Diplomas



College & Career Advocate needed!

Boosted Diplomas is seeking a College & Career Advocate to join their Achievements Unlocked Program

The Achievements Unlocked (AU) program improves educational outcomes of children and youth in foster care and prepares them for their future education and career paths. AU provides youth both in-school and out-of-school resources appropriate to their individually assessed needs. In addition to their Washoe County Human Services Agency Social Worker, each student involved in the program is assigned an Educational Advocate and/or a Tutor, to assist with academic and vocational barriers, and help promote plans to achieve future aspirations. The program is expanding to provide post-high school support, to facilitate a smooth transition into the world as a self-sufficient independent adult.

Job Description

Part-Time Independent Contractor position for high school students who need college/vocational advisement and a mentor. Compensation range \$20-\$30 per hour based on experience and credentials.

College & Career Advocate (CCA). Well-seasoned former professional with knowledge of academic, career, and social/emotional advisement who work one-on-one with teenage foster youth who show interest in pursuing TMCC, UNR, an out of state college, or a vocational program. To develop and implement an individualized secondary education success plan for each student, in addition to providing encouragement and resources for vocational, college and/or career readiness. The CCA works directly with the foster youth and their team, to include tutors, case workers and additional staff at WC Human Services, WCSD staff directly at the students' school, local post-secondary educational and vocational facilities. This intra-agency collaboration is essential to the success of the students and to the sustainability of the Achievements Unlocked program.

The CCA reports directly to the vendor for time keeping/payroll/data collection, however, reports to WC Human Services Educational Liaison and Independent Living Specialist pertaining to programmatic responsibilities, as the Achievements Unlocked program is currently fiscally managed and funded through grants provided to WC Human Services Agency.

Experience Required

A background with a combination of experience including a strong understanding of the dynamics of the social/emotional challenges of vulnerable populations such as foster youth, a general understanding of the college entrance process and vocational opportunities in the greater Washoe County area. This position requires a "well-seasoned" professional and is not a peer-to-peer position. We are asking for at minimum of 10 years of experience in the areas described.

Job Duties

The College & Career Advocate works with foster youth one-on-one to ensure educational

services and interventions match the specific needs of the youth as they move toward independence and aging out of foster care.

- Guide and motivate foster youth and work closely with school-based educators and other professionals involved with the youth.
- Create realistic and achievable post- secondary education plans suited to the student's abilities, preferences, career potential, and postsecondary opportunities.
- Assist youth with exploring potential plans following graduation. Partner with the youth and their team to ensure that the youth is enrolled in high school classes that best set them up for their future goals.
- Assist youth with ensuring they have the proper assessments and scores needed for enrollment in their post- graduation program (ACT, SAT, Accuplacers)
- Set up tours and/or meetings with school personnel that can assist the youth with their exploration of different programs (UNR, TMCC, Redken, Milan, etc.)
- When a youth identifies a post-secondary education plan assist the youth with the application process, all of the enrollment steps, completion of their FAFSA, the Education and Training Voucher, and other scholarships.
- Assist youth in connecting with the TMCC Foster Youth Mentor or a UNR mentor.
- Advocate for any resources or services they youth may need to be successful in their secondary/vocational

programs such as a referral to the Disability Resource Center, submission of their IEP's, tutoring, etc.

- Participates in formal and informal education and training of parents, fictive kin and foster parents in best

educational support practices.

Please contact Keri Pruitt at kpruitt@washoecounty.us if you are interested in learning more about this position, or apply directly at www.boosteddiplomas.org/apply-cca